



SAFETY ALERT

November 2010

Be alert at all AEP facilities

Copper thieves may pose a danger to your safety

Background

Copper theft continues at AEP's service centers, substations and other remote locations. This theft problem correlates directly to the value of scrap copper, and many of our service centers and substations are easy targets for the thieves because of their remote locations. Copper thieves will look for an area of the fence line that is bordered by trees or as far removed from the road as possible to make their entry. When cutting the copper grounds, the thieves are likely to be onsite for extended periods of time. AEP employees and contractors should use caution when entering a substation, service center or other remote location, especially during non-business hours.

Suggestions Before Entering:

- Look for vehicles in the area that are out of place.
- Examine the gate and lock to determine if they have been breached.
- Look at the fence line to determine if there are cuts/holes in the fence.
- **If you notice anything out of the ordinary, do not enter. Go to a safe place and contact local law enforcement, and then, your supervisor.**
- **After you are safe, report any unusual conditions to the Security Operations Center at 866-747-5845.**

Suggestions After Entering:

- Take a drive through the grounds looking for vehicles, cuts/holes in the fence, missing grounds, evidence of theft such as out-of-place reels or suspicious individuals.
- Check the building(s) to determine if they have been breached.
- **If you notice anything out of the ordinary, do not enter. Go to a safe place and contact local law enforcement, and then, your supervisor.**
- **After you're safe, report any unusual conditions to the Security Operations Center at 866-747-5845.**

Always Remember...

If you find anyone on the grounds, do not confront them. After you are in a safe location, be a good witness and report all that you observed to local law enforcement and the Security Operations Center (866-747-5845).